

# City of Green River

460 East Main Street, Green River, Utah

City Council Minutes  
Regular Meeting  
Tuesday, July 19, 2011

**ATTENDING:** Mayor Pat Brady, Council Members Philip Engleman, Keith Brady, Irene Daw, Kent Johnson, Dan Harrison; Employees Conae Black, Karen Smith; Citizens Katherine Brown, Julie Steuer, Charlotte Uptain, Shuanee Harrison, Penny Riches, Kathy Ryan, Carlos Mendez, Troy Pettit

**CONDUCTING:** Mayor Pat Brady, the meeting began at 7:00 p.m.

## **ORDER OF BUSINESS:**

The Pledge of allegiance is directed by Kent Johnson.

1. Discuss/approve/deny consent agenda. Irene Daw corrected the typographical errors in the minutes. **MOTION:** Keith Brady made a motion to approve the consent agenda. Irene Daw seconded the motion. **VOTE:** Dan Harrison, Kent Johnson, Irene Daw, Philip Engleman and Keith Brady voted aye. The motion carried.

Minutes for April 12, 2011 regular meeting  
May 2011 Recorder's report  
June 2011 Treasurer's report  
July 2011 Payment Approval report

2. Discuss/approve/deny employment contract with Mike McCandless. Mayor Brady said the City Council has agreed to do a contract with Mike McCandless and this is what they have come up with. Dan Harrison said the City of Green River has sent a lot of Transient Room Tax money to Emery County with very little in return. What is Mike McCandless going to do for Green River that he doesn't do for any other town in Emery County? Explain how this is going to make Green River more a part of the county by paying him separately. It is not going to make Green River more or less a part of the county. The County is not willing to send Green River the same consideration. Green River does not have good representation. He feels that Green River is not getting the fair representation from Economic Development. Mayor Brady asked Dan Harrison if he understood that if Mike McCandless left all of the projects that he has been working on that would benefit Green River would be held back. He doesn't think people realize all that Mike McCandless does for Green River. Yes, the County will benefit from the industry coming into the Industrial park next to Green River but it greatly affects Green River. There are other things that Mike McCandless has done for Green River also and they are why we are doing this. Philip Engleman said Mike McCandless decided to stay on with the county at the wage he was making. If Green River gets behind two years because Mike McCandless leaves will it cost us more money than what we are paying here? Keith Brady felt this will help make us more a part of Emery County because Mike McCandless will be here more often and offer us more help. He could give us more information on what is going on in Green River. Dan Harrison said he cannot compromise confidentiality. Conae Black explained that this is just temporary until the end of 2011 to allow the County time to increase his wage. Dan Harrison asked if the city gave Mike McCandless more money would they see more of him. Conae Black said no, his duties and responsibilities would stay the same they would not increase. She told them that Mike McCandless is in Green River a lot and explained that she sees him quite often but even she doesn't see him every time he is in town. Green River City paying this extra \$5,000 will show the county our appreciation for the work that he has already accomplished that will benefit us. Most of the work that Mike McCandless has done will benefit Green River. If Green River shows the county that we do appreciate all of his efforts then both Mike McCandless and the county will see that we recognize that. **MOTION:** Keith Brady motioned to approve the employment contract with Mike McCandless. Philip Engleman seconded the motion. **VOTE:** Dan Harrison, Kent Johnson, Irene Daw, Philip Engleman and Keith Brady vote aye. The motion carried.

3. Discuss/approve/deny bids for Grounds Maintenance contractor. Conae Black explained that a request came in to submit a bid after the bid deadline date. She told them that she would take the bid but it would be up to the Council if they accepted it or not. Kent Johnson did not accept the bid submitted in after the deadline. Irene Daw read the request for bid notification. This is for grounds maintenance at the city parks, city hall, museum and janitorial services at the parks. This is for the months of April through October. Kent Johnson read the bids. The following bids were accepted by the city.

1. Carlos Mendez bid for the remaining of 2011 starting July 22<sup>nd</sup> until the end of November \$9,500. For the year, 2012 April through November \$19,000.

2. Mendoza Lawn Service bid \$20,000 per year.

3. Duane Riches added to the duties that were requested. He will do all of the grounds maintenance for the city. He will do all of the work outlined in the bid request and will also do the following to help make green river a better place. He will control all of the weeds along the established roads, streets, alleys and city property. He will control all trash on and along established roads, street, alleys and sidewalks on an ongoing basis. Maintain and trim trees along streets and sidewalks. All of this for one year and the bid amount was \$50,000.

4. Martin Cruz bid was for \$42,000.

Philip Engleman would still like to go with a seasonal employee because for the same amount of money the city could use that person all over the city. Kent Johnson felt it would be a substantial savings to the city to contract out this work. **MOTION:** Dan Harrison moved to accept the bid from Carlos Mendez. Kent Johnson seconded the motion. **VOTE:** Dan Harrison, Kent Johnson, Irene Daw and Keith Brady voted aye. Philip Engleman voted nay. The motion carried.

Dan Harrison left the meeting at 7:35 p.m.

4. Discuss/approve/deny bids for new carpet at Hwy Patrol building. Keith Brady said this is for new carpet without a pad and to tear up and dispose of the old carpet. The following bids were accepted and read. Flooring America bid \$2,080. Knowles Home Furnishings bid was for \$4,011.63. From Kevin's Abbey Carpets the bid is for different grades of carpet. For grade 1 carpet the bid is for \$2,400 for grade 2 the bid is for \$2,880 and for grad 3 the bid is for \$3,520. There were additional costs with included disposal of the carpet for \$240 and preparation of the floors for \$140 which is an extra \$380 for each grade of carpet. From Wall 2 Wall Floor Coverings the bid was for \$2,832. Kent Johnson asked what grade of carpet Flooring America offered. Conae Black said a medium grade. **MOTION:** Kent Johnson moved to approve the bid from Flooring America for the new carpet at the Highway Patrol building. Keith Brady seconded the motion. **VOTE:** Kent Johnson, Irene Daw, Philip Engleman and Keith Brady voted aye. The motion carried.

5. Discuss setting a convenience fee for customers to pay their utility bill with a credit/debit card.

The citizens of Green River have requested to use their credit card or debit card to pay for their utility payments. In order to offset the fees charged by the credit card company for that convenience a fee has been suggested. If the utility bill is \$1.00 to \$100.00 the fee would be \$4.00. If the utility bill is \$101.00 to \$300.00 the fee would be \$8.00. If the utility bill is \$301.00 to \$1000.00 the fee would be \$15.00. The fees assessed by the credit card company are as follows: 1.79% credit discount rate, .20% transaction authorization fee, .35 cents for a batch fee and \$5.00 for a monthly statement fee. There are not any fees assessed from Key Bank these fees are from Eliot Management who provides the city with the credit card terminal and services. Kent Johnson suggested asking the power company what their fees are. Philip Engleman felt the suggested convenience fee may be too high. There were examples given of other entities that allow a credit card payment but charge a convenience fee. Kent Johnson voiced that if a convenience fee is assessed it should only be for what it costs the city and nothing more. Conae Black said she and Loni Meadows said the same thing. Kent Johnson thought the fees should be tiered as they are above but \$2.00, \$4.00 and \$12.00 and that should recover the cost of that service. Kent Johnson would like to see more research from other credit card companies and find out what their rates would be for the services. Other members of the Council agreed.

6. Discuss/approve/deny the city partnering with United Way for Day of Caring. Conae Black addressed the Council as a Board Member for the Eastern Utah United Way. She explained that

United Way gives, advocated and volunteers and promote activities and organizations that have anything to do with income, health and education. Our United Way is doing a kick off event and partnering with other entities to do several volunteer projects. She has contacted the Community Center and they are willing to partner with United Way on projects. Price City is celebrating their 100 year anniversary of incorporation and will be partnering with United Way on some projects. Some projects that she and the Community Center came up with for Green River is property clean up for Bill and Dee Newland. They are in need of trees being trimmed on their property and due to their age and health are unable to do that for themselves. Bill Newland is a member of the LDS Church and has already contacted the LDS church for help with this. So she spoke with Eugene Swalberg and would like to partner with the LDS Church on this project. They will be the volunteer group to do the work. She and Eugene Swalberg have set a date in September to do this project. She would like to ask the City of Green River to partner on this project also. She would like permission to use the city owned Bucket Truck and Dump Truck. She understands the city does not go on private property for property clean up. This is a one time project working with the different entities to complete a project. The second project she would like the city to partner with United Way on is to clean up the property on South Broadway where the park and old Community Center is. The weeds need to be removed and some painting on the playground area. There are several head of State agencies invited to participate in that project. Mayor Brady said to Conae Black the needs are a Bucket and Dump truck at Newlands and the Dump truck for Broadway. Conae Black said yes. Kent Johnson said there is a lot of liability involved in putting someone up in a bucket truck. Conae Black agreed and said that person would probably need to be someone from the fire department or city employee Bryan Meadows which she doesn't believe that would be a problem for him to do because Bill Newland is his grandfather. **MOTION:** Keith Brady moved to approve the city partnering with United Way for the Day of Caring projects mentioned as long as all of the liability needs are met with the equipment that is being used. Irene Daw seconded the motion. **VOTE:** Kent Johnson, Irene Daw, Philip Engleman and Keith Brady voted aye. The motion carried.

7. Discuss/approve/deny actions that need to be taken for delinquency on impact fees. Mayor Brady has given each member of the Council a letter addressed to Mr. Higley about the annexation of the Silver Maple Trailer Court. The impact fee for connection of the sewer to the city system is \$10,000. Mr. Higley called him and let him know there has been some trouble with the pump lift station but has been repaired. Mr. Higley asked if the city would take over the lift station. Philip Engleman said no, the city somehow inherited the lift station at the State Park and we don't want to do that again. He said eventually the city needs to put in a sewer line there. Right now there is not enough sewer hook ups to justify the expense of a line but when the city does then the trailer court can hook into that line and do away with the lift station. Mayor Brady said Mr. Higley would like to put \$2,500 down on the impacts fees and then make monthly payments for 12 months until it is paid off. Philip Engleman said the city has a payment plan we just need to send them the paperwork for that. He did not think this needed to be an action item because the city accepts monthly payments on impact fees. **MOTION:** Kent Johnson moved to approve Mr. Higley's payment plan for the sewer impact fees. Keith Brady seconded the motion. **VOTE:** Kent Johnson, Irene Daw, Philip Engleman and Keith Brady voted aye. The motion carried.

8. Discuss/approve/deny actions that need to be taken for airport fixed base operator. Kent Johnson said both he and Conae Black have talked with Mark Francis with Redtail Aviation about the suggested changes to the agreement but we have never heard back from him. Mayor Brady said he would write a letter to Mark Francis and find out what his intentions are. **MOTION:** Kent Johnson moved to write a letter to Redtail Aviation requesting their action as a Fixed Base Operator situation and table this until we hear back from them. Philip Engleman seconded the motion. **VOTE:** Kent Johnson, Irene Daw, Philip Engleman and Keith Brady voted aye. The motion carried.

9. Department Reports. Conae Black said the filing deadline to declare candidacy was last Friday. There are three City Council positions open and six people who filed for office so there is not a need for a Primary Election. Philip Engleman said that Howard Burnett was out of town last Saturday and no one attended the bulk waste site. When he is gone what do we do? Is there a

notice put up that he will not be there? Does one of the public works employees cover for him? He said the city needs a back up for when Howard Burnett is gone. A lot of people expect it to be open because it is posted that it will be open. Irene Daw is filling in for Tracy Hunter while he is gone. She reported on the animal control calls that she went on and on attending the regular planning and zoning meeting. She would like a water connection to the animal control shelter. Mayor Brady said Johansen and Tuttle Engineering had a project walk through meeting with the contractors on the street improvements to Green River Blvd. The Engineers would like to award the bids on the day the bids are open so that we can get that project started. That bid opening is Wednesday July 27<sup>th</sup> at 6:00 p.m.

**MOTION:** Irene Daw made a motion to go into an Executive Session to discuss Karen Smith's wages and would like to invite Karen Smith to that meeting. The motion was seconded by Kent Johnson. **VOTE:** Kent Johnson, Irene Daw, Philip Engleman and Keith Brady voted aye. The motion carried.

10. Adjourn. The meeting adjourned at 8:33 p.m.

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Pat Brady, Mayor

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Conae Black, City Recorder

Approved: \_\_\_\_\_