

City of Green River

460 East Main Street, Green River, Utah

City Council Minutes
Special Meeting
Thursday, April 26, 2012

ATTENDING: Mayor Pat Brady, Council Members Kathy Ryan, Kent Johnson, Penney Riches, Philip Engleman and Gary Riches; Employees Conae Black

CONDUCTING: Mayor Pat Brady, the meeting began at 6:14 p.m.

ORDER OF BUSINESS:

Conae Black said to the Council that the budget worksheet four years actual revenue and expenses for them to compare with while determining how they would like to set their budgets. Gary Riches said he would like to see an average of those four years. Conae Black felt the next best step in the budget process is to decide what projects they would like to take on for their departments and implement an estimated cost for that into their budget. She would then take those numbers and tentatively put that into the budget and for the Council to see how it balances out and cut projects where we need to. She recommended that we create a Capital Facility Plan which will prioritize all projects and the years these projects should be completed. She said the revenue and expenditures in the General Fund need to balance. The Recreation Fund is general fund money. She recommends to budget a little low on the revenue side and to be conservative on your expenditures. Kathy Ryan asked about the C Road fund. Conae Black said the C Road funds revenues and expenditure also need to balance. In the C Road fund any money that is not spent stays in that fund that allows you to build up a fund balance for future projects. \$40,000 of C Road revenue goes towards the dept payment on the last street improvement project. Usually the city receives \$60,000 in annual revenue from C Roads. The Water, Sewer, and Solid Waste funds are enterprise funds and the revenues and expenditures do not have to match.

The Council started naming the projects that they would like to do and new equipment needed in each of their departments with an estimated cost of each one. They then decided to prioritize each of these projects and needed equipment. This allowed all members of the council to visualize the needs in each department and move some of the items to another budget year. Each member of the council will submit their budget requests to Conae Black before the next meeting so they can begin shaping out the 2012/2013 budget.

The meeting adjourned at 7:49 p.m.

Pat Brady, Mayor

Conae Black, City Recorder

Approved: _____