

City of Green River

460 East Main Street, Green River, Utah

City Council Minutes

Regular Meeting

Tuesday, November 12, 2013

ATTENDING: Mayor Pat Brady, Council Members Kathy Ryan, Kent Johnson, Penney Riches, Philip Engleman and Gary Riches; Employees Conae Black; Citizens Mary Rothlisberger, Samuel Bassett, Jessica Gilmore, Maria Sykes, Amy Wilmarth, Keith Brady, Julie Steuer, Julie Zwahlen, Ryann Savino, Justin Queen, Chris Lezama, Kim McFarlane, Ken Young from Utah Community Planners,

CONDUCTING: Mayor Pat Brady, the meeting began at 7:04 p.m.

ORDER OF BUSINESS:

The Pledge of allegiance is directed by Philip Engleman.

1. Discuss/approve/deny consent agenda. **MOTION:** Kathy Ryan moved to approve the minutes on the consent agenda. Gary Riches seconded the motion. **VOTE:** Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried. **MOTION:** Penney Riches moved to approve the financials on the consent agenda. Kathy Ryan seconded the motion. **VOTE:** Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

Minutes for September 17, 2013 regular meeting.

Minutes for October 8, 2013 regular meeting.

September 2013 Recorder's report

October 2013 Treasurer's report

November 2013 Payment Approval report

Kent Johnson arrived at 7:12 p.m.

Ken Young from Utah Community Planners addressed the Mayor and City Council. He has worked with several small communities throughout the State and helped them with their General Plans. He has helped create or update plans. He also serves as the Pleasant Grove City Community Development Director. He has been involved with community planning for over 20 years. He recently helped Price City with their General Plan. He tailors planning needs to the community. He likes to involve the public to a certain level. He would like to have a citizen committee to represent the community. His quoted prices for his services are at two different levels with added expenses for mapping, print outs, surveys and bound color copies of the completed plans. He explained the importance of the General Plan. Kathy Ryan asked if this had to be put out for bid. Conae Black said not for this type of service. Kathy Ryan said she would recommend that the city get on board with this as soon as possible. She feels that the city should retain Mr. Young's services. There was some discussion on setting up another meeting. Conae Black said there is \$20,000 budgeted for Professional Services so all you need to do is direct the Planning Commission to go forward with the updates. Kathy Ryan directed Samuel Bassett, Chair for the Planning Commission, to move forward. Mr. Young said he would prepare a contract for his services once he knows a level. Mayor Brady said the contract would need to be approved by the City Council. Conae Black suggested that the contract does not go over \$7,000. Mayor Brady and Kathy Ryan agreed.

2. Discuss/approve/deny entering into an agreement with the State Aeronautical Division for the airport project funded by the FAA and State. Conae Black stated that the FAA funding is run through the State of Utah Aeronautical Division and this agreement is to allow them to do so. The City will also be getting some funds from UDOT for the lighting project that is almost complete.

MOTION: Gary Riches moved to enter into an agreement with the State of Utah Aeronautical

Division and approve the grant funding from them. Penney Riches seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

3. Discuss/approve/deny funding to Pot Luck for tourism marketing including the destinationgreenriver.com website, brochures and rack cards. Keith Brady from the Pot Luck group is asking for money from the City of Green River for marketing. He stated they were approved for \$3,500 from the Emery County Travel Bureau and he is asking for matching funds from the City. Right now they have five rack cards and they are possibly going to extend that to more if they can get the businesses to buy into them also. A business would pay \$350 for the card they wanted and it would advertise their business on that card. He gave an accounting of where the rack cards are distributed. He stated that the web site was started four years ago and there was a little over 1000 visits. Today there has been a little over 7,000 visits. The money will go towards putting more information on the web site. Mayor felt that there has been an increase in visitation to Green River. He based that on the amount of resort and transient tax that has been collected. **MOTION:** Kathy Ryan moved to approved awarding Pot Luck \$3,500 for tourism marketing. Penney Riches seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

4. Discuss/approve/deny trail committee. Mayor Brady said the National Park Service has given approval to the City to apply for grant funding from them to establish trails throughout our community. He would like Chris Lezama, Sarah Siefken, Marcy DeMillion, Penney Riches, Karen Smith and Pat Brady to serve on the Trail Committee. **MOTION:** Kathy Ryan moved to approve all of those suggested for the Trail Committee. Philip Engleman seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

5. Discuss/approve/deny Ordinance 2013-02, amending the Purchasing Policy. Mayor Brady said this was discussed and approved in a meeting back in April 2009 to make the ordinance amendments but the ordinance was never amended. There was some discussion on whether the local contractors who are bidding on a project should be at 10% or 7%. It also states that the local contractor may be granted the bid if the council feels they are the most qualified but they do not have to award the bid to the local contractor. Kathy Ryan said she worried about discouraging other contractors to bid on projects with this clause but has discovered that other communities do the same thing. Mayor Brady asked the council if the discount should be on the engineer's estimate or the actual bid. It was decided to keep the wording as submitted. **MOTION:** Philip Engleman moved to approve the amendments as written on Ordinance 2013-02. Kent Johnson seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

6. Discuss/approve/deny Tesla charging stations at the JWP Museum. Mayor Brady said he has met with Penney Riches and they came up with a good location at the museum for the charging station. He has met with Tesla and they will be drawing up a contract for the City of Green River for the charging station at the JWP Museum. He will submit the contract to the city attorney to look over. The contract will have an option to discontinue the Tesla charging station after five years because right now the city would not have that option only Tesla would have that option. He and Penney Riches have also asked Tesla to put up a plaque at the station to explain what it is. Penney Riches said she does not want the cost of the plaque to come out of the money that Tesla is going to grant to the museum. The station will blend in the landscaping. He has emailed out all of the information to the City Council and has received an unofficial approval. **MOTION:** Kathy Ryan moved to approve a Tesla charging station at the JWP Museum. Penney Riches seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

7. Discuss/approve/deny a raise for C.J. Vetere. Mayor Brady said this has been discussed previously. Philip Engleman said he doesn't like giving raises in this way and would prefer establishing a step system. Kathy Ryan said when C.J. Vetere was hired he was told that in six months the council would evaluate his progress and make a decision whether or not to raise his

wages. She stated the council has added some extra duties to him. She agreed that a step system needs to be in place. C.J. Vetere's started out at \$12.00 an hour and at the beginning of the 2014 fiscal year he got the cost of living raise along with all other employees. There was some discussion on how much of raise he should get. Kathy Ryan and Philip Engleman suggested that employee evaluations should be in place. **MOTION:** Gary Riches moved to approve a .60 cent an hour pay increase for C.J. Vetere. Kathy Ryan seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

8. Discuss vehicle purchase. Philip Engleman said the truck that C. J. Vetere is driving will not last much longer. He said that the trucks used by Bryan Meadows and Chet Hunt have both needed a lot of maintenance lately. He also felt there should be a vehicle to be used for attendance to meetings outside of the city and to haul things around for the special events. He thought that C.J. Vetere should have a ½ ton pickup. There was some discussion on the best source for purchasing these other vehicles. Philip Engleman asked C.J. Vetere to look into other vehicles.

9. Discuss culvert project. Mayor Brady said there is a culvert that Emery County would like to put in that reduce flooding when we get the really big rain storms. At first Emery County, Green River Canal Company and the city were to go in on this equally but the Canal Company has backed out of the financial part but is willing to contribute in-kind services. The estimated share that the city would need to contribute would be about \$20,000. Captain Ekker is looking for a commitment to go in on this project.

10. Discuss/approve/deny obtaining engineering services for the museum roof replacement. Philip Engleman said he does not know enough about the roof at the museum to put it out for bid. Penney Riches said she would like to get help from the engineers. There was more discussion on the condition of the roof and the need to replace it. **MOTION:** Gary Riches moved to obtain engineering services for the museum roof replacement. Kent Johnson seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

11. Discuss/approve/deny the next step for the new fire house. There was some discussion on the status of the fire house. Mayor Brady felt the city should look into demolishing the building that is on the property and clean up the property. Conae Black suggested that we include the demolition, property clean up and construction of the new fire house all in one project. Philip Engleman suggested getting another engineer other than Johansen and Tuttle Engineering that would be more qualified and experienced for the fire house. He did not want to eliminate Johansen and Tuttle Engineering from all of the city's engineering needs but felt Jones and DeMille would be a better fit for engineering the fire house. The reasons that he gave were Howard Tuttle and Craig Johansen were retired and there are younger inexperienced engineers who have taken their place. Jones and DeMille is a full service engineering firm with lots of experience. They have taken an interest in our fire house and have guided the city in a few directions. The experience with ABCO and the engineering services was mentioned. **MOTION:** Kent Johnson moved to approve hiring Jones and DeMille Engineering for the new fire house. Philip Engleman seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

12. Canvass of the Election. Conae Black stated that there are 452 registered voters. 186 votes were cast. There were 2 provisional ballots. The Mayor and City Council looked at the Poll Workers accounting of the votes. **MOTION:** Kent Johnson moved to approve the canvass of the election. Gary Riches seconded the motion. **VOTE:** Kent Johnson, Kathy Ryan, Penney Riches, Philip Engleman and Gary Riches voted aye. The motion carried.

13. Department Reports. Gary Riches did not have anything to report but Amy Wilmarth, a local EMT, reported that there will be another EMT class and asked if the city would still be willing to pay for 1/3 of the cost of the course to the applicant. It was discussed and the feeling that the city would as long as the applicant served for two years as a local EMT. Philip Engleman reported

that there was another water leak that has been repaired. He said the sewer lagoon project is moving forward. Penney Riches has posted for the museum manager position. The museum will be closed for the month of January. Kathy Ryan is working on road patches where the road was cut to repair water lines. Kent Johnson stated that the dinosaur diamond signs are installed at the park. There was another Melon Days meeting held in the past month with lots of new ideas. The consensus is to extend the celebration another day so it will begin on Wednesday and go through Saturday. Conae Black reported that she had attended a business license conference. She expressed her concern of not having a sexually oriented business ordinance in place. She was instructed to get one in place. She said the construction on the airport project is complete with only the final inspection to be done. Samuel Bassett said the Planning Commission will move forward on the General Plan. Mayor Brady said at the Veteran's Day reception he took a poll of those in attendance and asked if they would like to see a veteran's memorial. It was unanimous that they would like to see one in place. He will work on seeing that Green River has one. He expressed his feelings on the afterschool programs and fully supports them and will be asking the City Council to do the same.

14. Adjourn. The meeting adjourned at 9:14 p.m.

Pat Brady, Mayor

Conae Black, City Recorder

Approved: _____