

# *City of Green River*

460 East Main Street, Green River, Utah

City Council Minutes  
Regular Meeting  
Tuesday, June 10, 2014

**ATTENDING:** Mayor Pat Brady, Council Members Kathy Ryan, Michael Silliman and Gary Riches; Employees Conae Black, Tim Glenn, Bryan Meadows, Karen Smith; Citizens Kathy Brady, Keith Brady, Steph Crabtree, Samuel Bassett, Justin Queen. Chris Lezama, Julie Zwahlen, Maria Sykes, Patrick Drumm, Ethan Muehlstein, Ellise Gallagher, from Rural Communities Assistance Corporation (RCAC) Carol Cohen and Paul Anger, from Johansen and Tuttle Engineering Brandon Brady

**ABSENT:** Penney Riches and Philip Engleman

**CONDUCTING:** Mayor Pat Brady, the meeting began at 7:03 p.m.

## **ORDER OF BUSINESS:**

The Pledge of allegiance is directed by Kathy Ryan.

1. Discussion on housing. Carol Cohen from RCAC introduced herself and her colleague Paul Anger. She works in housing and Paul Anger is a Development Solutions Manager. She asked Paul Anger to come to Green River to help all of us look over the housing plan and make suggestions on how we can move that plan forward. Last year the Green River housing plan was adopted as part of the General Plan. There were several pieces of that plan which had goals set with timelines. One goal was to rehabilitate at least 5 single family dwellings per year. She recognized that through the Fix It First program ran by the Epicenter in 2013 there were 13 rehabilitations so that goal was exceeded. She thinks the Epicenter Fix It First program is on its fourth rehabilitation this year. They seem to be meeting small but essential needs. Another goal is a project pipeline priority list will be created identifying properties and owners who are motivated to rehabilitate their properties into rental housing units. There is a need to create 3 to 4 new units annually. It is the objective of this plan to construct on new rehabilitation every two to three years for a total of 9 to 10 units every three years. There has not been any multi-family rehabilitation or new construction. That was what she and Paul Anger focused on today. They looked at eight different lots that might be suitable for multi-family development whether it was for new construction or rehabilitation. She wanted to remind the city of the importance of the housing plan. A couple of years ago we learned a lot of things and one of those things is 45% of the housing stock in Green River is classified as dilapidated or deteriorated and 28% of that is trailers. The numbers established in the goals are extremely conservative. She feels that those numbers could easily be doubled.

Paul Anger addressed the Mayor, City Council and citizens present. He stated that he has developed about 2,200 multi-family housing units, single-family houses and subdivisions. He and Carol Cohen looked at some older motels that could be converted into multi-family housing and some lots for rental housing. They discovered that maybe some of the old motels could be converted into housing. Most of the problems are mechanical issues because you will need to put in bigger bathrooms and kitchens. That adds a lot of cost to the rehabilitation and makes it unaffordable for low to moderate incomes. What was more promising were the lots they saw that when parceled together then they could get financing for new development. The financing can be crucial because it needs to be appealing to investors. They just looked at the potential properties today so there is not anything concrete yet.

Mayor Brady said he sat down with Carol Cohen and Paul Anger today and thanked RCAC for their assistance on this plan. Carol Cohen said the next step in implementing this plan would be to do some predevelopment work. That is what they did today in looking at some potential sites and sift through them to determining which site might be most feasible for either

new construction or rehabilitation for multi-family housing. There are several steps in the predevelopment stage. RCAC would like to continue working with the Epicenter. RCAC will continue to consult and use their financial strength to be able to apply for tax credits. The City could play multiple roles and they do not know what that is right now. It could be waiving impact fees, providing water and sewer infrastructure or applying for CDBG funds to purchase the land or a building. We are in that predevelopment stage for approximately two years. It may be October of 2015 before we are ready to submit a tax credit application.

2. Discuss/approve/deny consent agenda. **MOTION:** Kathy Ryan moved to approve the consent agenda with typographical errors corrected on the April 8, 2014 minutes. Gary Riches seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

Minutes for March 25, 2014 special meeting  
Minutes for April 8, 2014 regular meeting  
April 2014 Recorder's report  
May 2014 Treasurer's report  
June Payment Approval report

3. Public Hearing. Conae Black stated that the 2014 budget was increased and decreased where needed. The adjustments will be attached at the end of these minutes. The City Council has previously met in budget work sessions and determined the 2015 budget. The tentative budget has been available to the public for some time now. There were not any comments from the public.

4. Discuss/approve/deny amendments to the 2014 Budget. **MOTION:** Gary Riches moved to approve the amendments to the 2014 budget which have been reviewed and discussed at a previous budget work session. Michael Silliman seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

5. Discuss/approve/deny 2015 Budget. **MOTION:** Gary Riches moved to approve the 2015 budget which has been discussed and reviewed in previous work sessions and available to the public to view. Michael Silliman seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

6. Discuss/approve/deny bids for SR 19 concrete replacement. There were two bids submitted to the City. B. Hansen Construction bid \$29,450 for the base and for the alternate which is an additional handicap ramp was \$7,200. Double E Construction's base bid was \$25,820 and for the handicap ramp \$150. **MOTION:** Gary Riches moved to approve Double E Construction's bid for \$25,820 with the \$150 additional for the handicap ramp. Kathy Ryan seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

7. Discuss/approve/deny building & grounds improvements to the Pirates Den. Kathy Brady addressed the Mayor and City Council. She stated that she would like to replace the windows, repair the leaking roof and if there are additional funds she would like to add a basketball court. She stated that these improvements would come from her grant funding for CHEER. She has talked with Bryan Meadows about the best location for the basketball court that will not interfere with the operation of the city shop. **MOTION:** Kathy Ryan voted to approve the improvements. Gary Riches seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

Brandon Brady from Johansen and Tuttle Engineering gave an update on the sewer land application project. There was some discussion on the use of the sewer irrigated land.

8. Discuss/approve/deny hiring Vicki Dinkins for the Travel Information Center and Museum Gift Shop. Tim Glenn said Vicki Dinkins has already started and she is an asset to the museum. There are two employees who have resigned so she is replacing those vacancies. **MOTION:**

Kathy Ryan moved to approve hiring Vicki Dinkins for the Travel Information Center and Museum Gift Shop. Gary Riches seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

9. Discuss/approve/deny donation of a flag pole at the Little League Field. Luke Shorts is willing to donate a nice flag pole to the Little League Park. The flag will be displayed at the baseball games. **MOTION:** Gary Riches moved to approve the donation of a flag pole from Luke Shorts to be placed at the Little League field. Kathy Ryan seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

10. Discuss/approve/deny a payroll deduction for the Eagle Air Med Plus Program. Conae Black said this can be for city employees, City Council Members and the Mayor. This is an additional insurance in case you are ever in need of helicopter services for a medical emergency. If this is handled through payroll the cost to the employee would be \$30 a year for all eligible family members. There was some discussion on the Eagle Air Med program and coverage area. **MOTION:** Michael Silliman moved to approve a payroll deduction for the Eagle Air Med Plus Program. Gary Riches seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

11. Discuss/approve/deny hiring a professional company to create employee compensation plan. Mayor Brady said Philip Engleman emailed him to state that he was not in favor of hiring a professional company. Mayor Brady said the company that he would like to hire is PayScale. The Council has been presented information on this company at a previous meeting. The price that they quoted the city for their services was \$6,000 but through negotiations they have reduced that cost to \$4,329 a year with a three year contract. He stated that what Philip Engleman and Kathy Ryan created was a start but from the meeting with the city employees it wasn't enough. There were questions on which grade the employee should be placed at. How sure are you that your employees are being paid enough based on their education, experience and skills? With the employees giving back negative feedback it is a good indicator that there are problems. He feels that one of the reasons the employees are giving negative feedback is that there is not any plan in place to help everyone understand. The employees deserve to know where they stand and it will help the city when hiring a new employee. He said that Emery County paid around \$50,000 to have a plan in place and this will cost the city about \$13,000 over a three year period. He feels this is very important and is willing to take the expense out of his budget to see that it is done. He has \$5,000 budgeted for advertising and will use that to pay this professional company to draft up a plan. Gary Riches said what if this professional company says the employees are not making enough money. We may not have enough money to pay the employee the wage they are suggesting. This could create a problem. Kathy Ryan said they may adjust wages according to our budget and the market value. Gary Riches felt the city does not pay their employees enough because they can't due to budget restrictions. Conae Black said Mayor Brady was present when she spoke to PayScale about that very issue. They have a team on board that helps transition an over or under paid employee. Kathy Ryan suggested that the city employees could work together better as a team and even out the work load. She asked if this company would come in and work with the employees. Mayor Brady said he did not know the answer to that question. He said his main concern is having a fair employee compensation plan in place. The employees need to know that if it is determined that they are under paid then they need to work with the city on getting them to the pay grade that they should be at. That is a goal that we will work towards as our budget grows. Gary Riches asked why PayScale wanted a three year contract. It only took Philip Engleman and Kathy Ryan a little more than a day to create their plan. Mayor Brady said he is going to ask them to look into the city's benefit plan. He thought they would be able to help the city set up a PR department that can do evaluations and performance plans. He said that he has been in conversation with them for about ½ a year now and feel strongly that this is what the city needs to do for the employees. **MOTION:** Kathy Ryan moved to approve hiring PayScale to create an employee compensation plan. Michael Silliman seconded the motion. **VOTE:** Michael Silliman, Kathy Ryan and Gary Riches voted aye. The motion carried.

12. Discuss/approve/deny contracting with the Epicenter for Event Coordination. Mayor Brady said he would like to table this agenda item because they just received this contract today and has not had enough time to review it.

13. Discuss General Plan. Mayor Brady stated that there has been a lot of energy and a lot of meetings held to draft this plan. Samuel Bassett, Planning Commission Chair, said the planning commission would like to make assignments to each of the goals to make sure this plan is followed through rather than just sit on a shelf. He highlights some of the results from the survey. The plan consists of Land Use, Economics, Transportation, Housing, Parks and Recreation and Public Services. Each of these sections has goals and actions to them. There was some discussion on whom should oversee these goals and actions.

14. Department Reports. Conae Black reminded those present that the Triathlon is this Saturday. Michael Silliman said the park has two new trees that Karen Smith picked up. There is new mulch kit on the mower. Kathy Ryan said now that the bid on the concrete replacement in front of the Sleepy Hollow motel has been awarded perhaps that will get done soon. The new street signs have been ordered. Next year she will move to the next block for new street signs. Karen Smith reported that she and Kathy Ryan attended a conference. She hopes to have a presenter from the EPA at the next Citizen Corp Council meeting. She reported on what she has planned for the July 4<sup>th</sup> celebration. Bryan Meadows reported that they are in the middle of the upgrades at the water treatment plant. Right now they have to run a lot of the plant manually. He moved some trees from the sewer pond area to the parks. Tim Glenn stated that the work on the roof should begin soon. They were awarded the grant for strategic planning and he is really excited about that. Open mic night is going well. The education component that he is partnering with the Boys and Girls Club is going well. Gary Riches said the fire department held the fire training. Some of the outside agencies were not able to participate. Mayor Brady said he attended the Governor's Energy Summit. He said nuclear reactors have really changed and improved. A big component was on solar energy. They are looking at our area to locate solar power. A seven County commission has been formed to help with economic development. The State, Medical Center and local EMS got together to hash out some of the problems that they are having. There is some discussion on expanding Goblin Valley State Park. He read a letter from someone who visited the Archives and had a good experience. Keith Brady also spoke on the expansion of the Goblin Valley State Park. He sent some information on LED lights. He gave some of the reasons why he would like to serve as Emery County Commissioner. Right now there is not a representative from Green River to serve on the County Public Lands Council.

**GENERAL FUND**

Description	Type	Original Budget	Revised Budget
Budgeted Revenue:		1,675,945	1,599,915
Budgeted Expense:		1,675,945	1,599,915
Revenue:			
Taxes			
3117 - TRANSIENT ROOM TAX	R	55,000	60,000
3120 - STATE COLLECTED SALES TAX	R	180,000	195,000
Licenses and permits			

3225 - ANIMAL LICENSES	R	150	200
Intergovernmental revenue			
3332 - FRANCHISE DIST - PACIFICORP	R	11,000	13,000
Charges for services			
3441 - FIRE DEPT RESPONSE FEES	R	2,000	4,500
3443 - STREET REPAIR	R	250	400
3446 - ANIMAL CONTROL HOLDING FEE	R	25	0
Interest			
3661 - INTEREST EARNINGS	R	3,000	7,000
Miscellaneous revenue			
3669 - SUNDRY REVENUE	R	500	25,000
3670 - DONATIONS	R	0	280
3671 - CREDIT CARD SERVICE FEES	R	100	400
3895 - RECOVERY OF LOSS	R	0	5,000
Contributions and transfers			
3810 - GEN FUND BAL TO BE APPROPRIATE	R	120,720	114,935
3898 - GRANTS FROM OTHER GOVT UNITS	R	710,000	600,000
Expenditures:			
General government			
Administrative			
4111 - Admin SALARIES AND WAGES	E	105,000	128,000
4113 - Admin COST OF EMPLOYMENT	E	10,000	13,000
4114 - Admin RETIREMENT BENEFITS	E	13,000	15,500
4115 - Admin HEALTH INSURANCE BENEFITS	E	45,000	40,000
4122 - Admin PUBLIC NOTICES	E	1,500	200
4124 - Admin OFFICE SUPPLIES	E	10,000	30,000
4125 - Admin EQUIPMENT MAINTENANCE	E	2,000	1,000

4126 - Admin BUILDING & GROUNDS MAINTENANCE	E	5,000	3,000
4127 - Admin UTILITIES	E	5,000	6,300
4128 - Admin TELEPHONE	E	5,100	8,000
4129 - Admin RENTS, LEASES & PERMITS	E	0	850
4131 - Admin PROFESSIONAL SERVICES	E	20,000	36,500
4132 - Admin MAINTENANCE CONTRACTS	E	5,000	4,000
4133 - Admin DUES & MEMBERSHIPS	E	2,500	1,500
4137 - Admin ECONOMIC DEVELOPMENT	E	20,000	18,000
4138 - Admin PROMOTIONAL ADVERTISING	E	10,000	0
4139 - Admin TRAINING AND CERTIFICATION	E	3,000	3,500
4145 - Admin POSTAGE AND SHIPPING	E	4,200	5,000
4151 - Admin INSURANCE AND SURETY BONDS	E	57,000	62,100
4155 - Admin BANK SERVICE FEES	E	2,000	9,300
4156 - Admin GASCARD SERVICE FEES	E	250	300
4161 - Admin MISCELLANEOUS SUPPLIES	E	5,100	5,225
4174 - Admin CAPITAL OUTLAY - EQUIPMENT	E	5,000	0
4195 - Admin LOSS OF REVENUE	E	0	14,400
4212 - Elect JUDGES FEES	E	1,000	300
4222 - Elect PUBLIC NOTICES	E	100	0
4224 - Elect OFFICE SUPPLIES	E	800	500
Buildings and grounds			
4411 - Bldg SALARIES AND WAGES	E	20,000	23,000
4413 - Bldg COST OF EMPLOYMENT	E	2,000	2,200
4414 - Bldg RETIREMENT BENEFITS	E	2,500	3,000
4415 - Bldg HEALTH INSURANCE BENEFITS	E	6,000	7,500
4424 - Bldg SHOP\OFFICE SUPPLIES	E	0	325
4425 - Bldg EQUIPMENT MAINTENANCE	E	500	10
4426 - Bldg BUILDING & GROUNDS	E		

MAINTENANCE		8,000	9,150
4427 - Bldg UTILITIES	E	2,500	2,550
4474 - Bldg CAPITAL OUTLAY - EQUIPMENT	E	40,000	25,000
Information Center			
4613 - Info COST OF EMPLOYMENT	E	1,600	2,100
4614 - Info RETIREMENT BENEFITS	E	900	1,500
Medical Center			
5176 - Medic MBA LOAN PAYABLE	E	124,000	126,000
Public safety			
Fire			
5213 - Fire COST OF EMPLOYMENT	E	1,000	1,500
5223 - Fire TRAVEL, MEALS AND LODGING	E	3,000	1,050
5224 - Fire OFFICE/CLEANING SUPPLIES	E	600	2,200
5225 - Fire EQUIPMENT MAINTENANCE	E	1,000	5,425
5227 - Fire UTILITIES	E	5,000	5,350
5228 - Fire TELEPHONE	E	600	200
5230 - Fire FUEL AND OIL	E	1,500	2,100
5236 - Fire VOLUNTEER FIREMEN NOMINAL FEE	E	5,500	6,600
5239 - Fire TRAINING AND CERTIFICATION	E	400	550
5241 - Fire SPECIAL DEPARTMENT SUPPLIES	E	500	760
5634 - Inspect STATE BLDG INSP SURCHARGE			
FEES	E	0	50
Animal control			
5711 - Animal SALARIES AND WAGES	E	24,000	24,000
5713 - Animal COST OF EMPLOYMENT	E	2,000	2,500
5715 - Animal HEALTH INSURANCE BENEFITS	E	6,000	4,000
5723 - Animal TRAVEL, MEALS AND LODGING	E	400	1,000
5728 - Animal TELEPHONE	E		

		500	1,000
5730 - Animal FUEL AND OIL (GASOLINE)	E	200	1,500
5739 - Animal TRAINING AND CERTIFICATION	E	0	800
5741 - Animal SPECIAL DEPARTMENT SUPPLIES	E	200	1,150
5762 - Animal MISCELLANEOUS SERVICES	E	0	75
Highways and public improvements			
Highways			
6115 - Streets HEALTH INSURANCE BENEFITS	E	7,500	7,500
6124 - Streets STREET SUPPLIES	E	1,500	500
6125 - Streets EQUIPMENT MAINTENANCE	E	4,000	2,000
6126 - Streets BUILDING & GROUNDS MAINTENANCE	E	30,000	25,000
6130 - Streets FUEL AND OIL	E	2,500	3,500
6139 - Streets TRAINING AND CERTIFICATION	E	6,000	0
6185 - Streets DEBT SERVICE	E	0	21,000
Airport			
6526 - Airport BUILDING & GROUNDS MAINTENANCE	E	1,000	50
6531 - Airport PROFESSIONAL SERVICES	E	60,400	6,600
6541 - Airport SPECIAL DEPARTMENT SUPPLIES	E	0	700
6573 - Airport CAPITAL OUTLAY - IMPROVEMENTS	E	623,000	500,000
Curb & Gutter			
6231 - Streets PROFESSIONAL SERVICES	E	0	1,100
Parks, recreation, and public property			
Parks			
7111 - Parks SALARIES AND WAGES	E	5,000	20,000
7113 - Parks EMPLOYEE BENEFITS	E	600	2,000
7114 - Parks RETIREMENT	E	1,000	2,000
7115 - Parks HEALTH INSURANCE BENEFITS	E	1,500	5,000

7122 - Parks PUBLIC NOTICES	E	100	0
7124 - Parks REST ROOM SUPPLIES	E	350	600
7125 - Parks EQUIPMENT MAINTENANCE	E	1,000	4,000
7127 - Parks UTILITIES	E	3,500	5,300
7130 - Parks FUEL AND OIL	E	0	500
7141 - Parks SPECIAL DEPARTMENT SUPPLIES	E	500	1,000
7173 - Parks CAPITAL OUTLAY - IMPROVEMENTS	E	20,000	10,000
6712 - CONTRACT LABOR	E	0	2,400
Transfers			
9019 - TRANSFER TO CAPITAL PROJECT	E	0	175,000

**CAPITAL PROJECTS**

Description	Type	Original Budget	Revised Budget
Budgeted Revenue:		0	213,000
Budgeted Expense:		1,128,500	144,600
Revenue:			
Contributions and transfers			
3896 TRANSFER FROM GENERAL FUND	R	0	175,000
Intergovernmental revenue			
3898 - GRANTS FROM OTHER GOVT UNITS	R	0	28,000
Interest			
3661 - INTEREST EARNINGS	R	0	10,000
Contributions and transfers			
3810 - FUND BAL TO BE APPROPRIATED	R	0	100,800
Expenditures:			

General government				
Buildings and grounds				
4015 - CAPITAL FACILITIES PLAN	E	0	60,000	
4063 - EMERGENCY SERVICES BUILDING	E	1,000,000	100	
4073 - MUSEUM IMPROVEMENTS	E	65,000	80,000	
Highways and public improvements				
Highways				
4020 - DRAINAGE	E	50,000	0	
4031 - DIVERSION DAM PROJECT	E	0	0	
4044 - STREET IMPROVEMENTS - CAPITAL	E	0	0	
4045 - STREET IMPROVEMENTS - NON-CAPITAL	E	0	4,500	
4047 - STATE PARK ACCESS ROAD	E	0	0	
Parks, recreation, and public property				
Parks				
4078 - SHOOTING SPORT PARK	E	3,500	-	
Total Parks		3,500	-	
Total Parks, recreation, and public property		3,500	-	
Community and economic development				
4017 - TOURISM MARKETING	E	10,000	-	
Total Community and economic development		10,000	-	
Total Expenditures:		1,128,500	144,600	
Total Change In Net Position		1,128,500	-	
Income or Expense				
Income From Operations:				
Operating income				
3669 - GRANT REVENUE	R	-	5,800	
Total Operating income				

	-	5,800
Total Income From Operations:	-	-

**CAPITAL PROJECTS**

Description	Type	Original Budget	Revised Budget
Budgeted Revenue:		0	213,000
Budgeted Expense:		1,128,500	144,600
Revenue:			
Contributions and transfers			
3896 TRANSFER FROM GENERAL FUND	R	0	175,000
Intergovernmental revenue			
3898 - GRANTS FROM OTHER GOVT UNITS	R	0	28,000
Interest			
3661 - INTEREST EARNINGS	R	0	10,000
Contributions and transfers			
3810 - FUND BAL TO BE APPROPRIATED	R	0	100,800
Expenditures:			
General government			
Buildings and grounds			
4015 - CAPITAL FACILITIES PLAN	E	0	60,000
4063 - EMERGENCY SERVICES BUILDING	E	1,000,000	100
4073 - MUSEUM IMPROVEMENTS	E	65,000	80,000
Highways and public improvements			
Highways			
4020 - DRAINAGE	E	50,000	0
4031 - DIVERSION DAM PROJECT	E	0	0
4044 - STREET IMPROVEMENTS - CAPITAL	E	0	0

4045 - STREET IMPROVEMENTS - NON-CAPITAL	E	0	4,500
Parks, recreation, and public property			
Parks			
4078 - SHOOTING SPORT PARK	E	3,500	-
Total Parks		3,500	-
Total Parks, recreation, and public property		3,500	-
Community and economic development			
4017 - TOURISM MARKETING	E	10,000	-
Total Community and economic development		10,000	-
Total Expenditures:		1,128,500	283,400
<b>WATER FUND</b>			
Description	Type	Original Budget	Revised Budget
Budgeted Revenue:		400,700	406,320
Budgeted Expense:		354,500	417,315
Income or Expense			
Income From Operations:			
Operating income			
3443 - WATER CONNECTION FEES	R	600	1,200
3662 - PENALTIES	R	0	3,500
3663 - RECONNECT FEES	R	100	120
3669 - MISCELLANEOUS	R	0	400
3869 - SUNDRY REVENUE	R	0	1,100
Operating expense			
4013 - COST OF EMPLOYMENT	E	7,000	8,000
4014 - RETIREMENT BENEFITS	E	7,000	10,000
4022 - PUBLIC NOTICES	E	400	0

4023 - TRAVEL, MEALS AND LODGING	E	2,000	400
4024 - WATER SUPPLIES	E	1,000	1,800
4025 - VEHICLE & EQUIPMNT MAINTENANCE	E	500	700
4026 - DISTRIBUTION SYSTEM MAINT	E	20,000	80,000
4027 - UTILITIES	E	38,000	41,600
4028 - TELEPHONE	E	2,000	3,000
4031 - PROFESSIONAL SERVICES	E	3,000	25
4033 - DUES & MEMBERSHIPS	E	800	900
4034 - WATER SAMPLE TESTS	E	4,000	2,400
4039 - TRAINING AND CERTIFICATION	E	1,000	100
4041 - WATER TREATMENT CHEMICALS	E	15,000	15,550
4049 - CITY-TO-CITY UTILITIES	E	0	40

**SEWER FUND**

Description	Type	Original Budget	Revised Budget
Operating expense			
4014 - RETIREMENT BENEFITS	E	3,800	4,000
4015 - HEALTH INSURANCE BENEFITS	E	15,000	12,000
4022 - PUBLIC NOTICES	E	-	180
4023 - TRAVEL, MEALS AND LODGING	E	300	420
4024 - SEWER SUPPLIES	E	400	625
4025 - EQUIPMENT MAINTENANCE	E	2,000	1,500
4026 - COLLECTION SYSTEM MAINTENANCE	E	15,000	7,000
4027 - UTILITIES	E	16,000	20,000
4030 - FUEL AND OIL	E	2,800	3,000
4039 - TRAINING AND CERTIFICATION	E	100	50
4073 - CAPITAL OUTLAY - IMPROVEMENTS	E	710,000	650,000

Non-Operating Items:

Non-operating income

3474 - SEWER IMPACT FEE	R	-	2,000
Transfers in			
3398 - GRANTS FROM OTHER GOV UNITS	R	710,000	650,000
Non-operating expense			
4082 - DEBT INTEREST EXPENSE	E	25,000	22,000
<b>SOLID WASTE</b>			
Description	Type	Original Budget	Revised Budget
Operating expense			
4012 - CONTRACT LABOR	E	0	1,500
4014 - RETIREMENT BENEFITS	E	1,000	1,200
4015 - HEALTH INSURANCE BENEFITS	E	4,000	4,200
4025 - EQUIPMENT MAINTENANCE	E	0	300
4026 - BUILDING & GROUNDS MAINTENANCE	E	0	500
4027 - UTILITIES	E	2,500	5,000
4041 - SPECIAL DEPARTMENT SUPPLIES	E	500	40
<b>RECREATION FUND</b>			
Description	Type	Original Budget	Revised Budget
Revenue:			
Charges for services			
3548 - MELON DAY BOOTH FEES	R	5,200	1,975
3678 - ADMISSIONS	R	3,000	4,604
Miscellaneous revenue			
3848 - MELON DAYS DONATIONS	R	4,000	11,681
Expenditures:			
Parks, recreation, and public property			
Recreation			

4143 - FOURTH OF JULY CELEBRATION	E	5,100	6,010
4144 - CHRISTMAS ACTIVITIES	E	5,000	3,900
7538 - PROMOTIONAL ADVERTISING	E	1,000	4,100
7541 - SPECIAL DEPARTMENT SUPPLIES	E	5,000	7,000
7543 - TALENT SHOW/QUEEN'S PAGEANT	E	3,500	3,000
7544 - SANITATION SERVICES	E	1,500	3,000
7546 - ENTERTAINMENT/DANCE	E	0	1,750
7547 - PRIZES	E	6,000	4,400
<b>MUSEUM FUND</b>			
Description	Type	Original Budget	Revised Budget
Income From Operations:			
Operating income			
3669 - MUSEUM SUNDRY REVENUE	R	0	166
3678 - MUSEUM ADMISSIONS	R	20,000	35,000
3781 - MUSEUM GIFT SHOP SALES	R	81,000	100,000
Operating expense			
4013 - COST OF EMPLOYMENT	E	5,100	7,000
4014 - RETIREMENT BENEFITS	E	4,200	7,000
4015 - HEALTH INSURANCE BENEFITS	E	150	3,500
4023 - TRAVEL, MEALS AND LODGING	E	500	880
4024 - OFFICE SUPPLIES	E	3,000	3,200
4025 - EQUIPMENT MAINTENANCE	E	1,000	620
4026 - BUILDING & GROUNDS MAINTENANCE	E	13,000	1,050
4027 - UTILITIES	E	20,000	33,000
4028 - TELEPHONE	E	3,100	4,000
4030 - FUEL AND OIL	E	0	150
4031 - PROFESSIONAL SERVICES	E	500	570
4038 - PROMOTIONAL ADVERTISING	E	1,000	1,150

4039 - TRAINING AND CERTIFICATION	E	300	405
4041 - SPECIAL DEPARTMENT SUPPLIES	E	350	840
4045 - POSTAGE AND SHIPPING	E	25	60
4073 - CAPITAL OUTLAY - IMPROVEMENTS	E	50,000	750
Non-Operating Items:			
Non-operating income			
3691 - DONATIONS	R	6,500	16,600
3899 - GRANTS FROM OTHER GOVT UNITS	R	0	18,500
Non-operating expense			
4060 - CONTRIB TO MUSEUM NONPROFIT	E	2,000	0

Executive Session – Strategy sessions to discuss the purchase, exchange, or lease of real property. **MOTION:** Gary Riches moved to go into an executive session. Michael Silliman seconded the motion. **VOTE:** Gary Riches, Kathy Ryan and Michael Silliman voted aye. The motion carried.

15. Adjourn. The meeting adjourned at 9:40 p.m.

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Pat Brady, Mayor

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Conae Black, City Recorder

Approved: \_\_\_\_\_