



## BUILDING PERMIT APPLICATION

**APPLICANT INFORMATION (Please type or print) Date \_\_\_\_\_ Building Permit # \_\_\_\_\_**  
 Name of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Box: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_  
 Job site Address: \_\_\_\_\_ City: \_\_\_\_\_  
 Property Tax ID#: \_\_\_\_\_ Application for: \_\_\_\_\_

| CLASS OF WORK   |                     |                     |                 |
|---|---------------------|---------------------|-----------------|
| 1. New · 2. Alteration · 3. Addition · 4. Repair · 5. Move · 6. Other · |                     |                     |                 |
| 7. Use of Building  | 8. No. of Floors    | 9. Size of Building | 10. Size of Lot |
| 11. Type of Construction  | 12. Occupancy Class | 13. Occupant Load   | 14. Zone        |

| CONTRACTOR INFORMATION  |  |
|---|--|
| <b>General Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____    | <b>Architectural Engineer:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____   |
| <b>Electrical Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____ | <b>Plumbing Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____      |
| <b>Heating Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____    | <b>Cement Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____        |
| <b>Excavation Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____ | <b>Septic System Contractor:</b> _____<br>Address: _____ Zip: _____<br>Phone: _____ Cell: _____<br>License #: _____<br>***Signature: _____ |

| MANUFACTURED HOMES             |                                     |
|--------------------------------|-------------------------------------|
| Manufacturer: _____            | Year: _____ Model# _____            |
| Dealer: _____                  | Dimensions: _____ x _____           |
| Address: _____                 | City: _____ State: _____ Zip: _____ |
| Phone: _____                   | Cell: _____ Fax: _____              |
| Installation Contractor: _____ | License #: _____                    |
| Address: _____                 | City: _____ State: _____ Zip: _____ |
| Phone: _____                   | Cell: _____ Fax: _____              |
| ***Signature _____             |                                     |

**\*\*\*SIGNATURES ARE REQUIRED FOR PROCESSING APPLICATION**

| BUILDING TYPE & FEE CALCULATION   |             |              |             |
|-----------------------------------|-------------|--------------|-------------|
| Type                              | Sq. Ft Area | Sq. Ft Value | Total Value |
| Basement ____ Rough ____ Finished |             |              |             |
| Main Floor                        |             |              |             |
| Second Floor                      |             |              |             |
| Garage                            |             |              |             |
| Carport                           |             |              |             |
| Covered Porch / Patio / Deck      |             |              |             |
| On Site Improvements              |             |              |             |
| Storage Shed                      |             |              |             |
| Remodel                           |             |              |             |
| Electrical Inspection             |             |              |             |
| Gas Inspection                    |             |              |             |
| Commercial Building               |             |              |             |
| Modular Home                      |             |              |             |
| Foundation                        |             |              |             |
| Other                             |             |              |             |
| <b>TOTAL VALUATION</b>            |             |              |             |

**Please read carefully:**

Applicant agrees to comply with all City, County and State Building Laws and Ordinances and certifies that the representations in this application for a building permit are true and accurate, and any misrepresentations in this application or errors herein, are the sole responsibility of the applicant, and shall in no way incur or accrue liability or obligation to enforcing officers or agents.

**Occupancy of a structure is prohibited until after the final inspection is complete and the Occupancy Certificate is issued.**

\*\*\*Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 \*\*\*Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**\*\*\*OFFICE USE ONLY\*\*\***

|                                    |                 |
|------------------------------------|-----------------|
| Base Building Permit Fee           | \$ _____        |
| Plan Check Fee                     | \$ _____        |
| Base Fee x .65 – new home          |                 |
| Base Fee x .25 – garage or remodel |                 |
| SUBTOTAL                           | \$ _____        |
| +80% of 1% State Surcharge         | \$ _____        |
| <b>Total Fee Due</b>               | <b>\$ _____</b> |

Paid Cash \_\_\_\_\_ Check # \_\_\_\_\_

Building Permit # \_\_\_\_\_

Date Issued: \_\_\_\_\_

Approved for Issue by \_\_\_\_\_