

Employment Availability

Program Director

The Program Director will be responsible for planning, operation and facilitation of the CHEER Coalition's Teen Program.

Oversee Physical Activities, Education and Career Readiness and Civic Engagement

Requirements:

- Must pass a background check and UA (as well as random UA test)
- Access Program needs and propose to Executive Board
- Evaluate Program(s) and provide feedback to Executive Board as required
- Attend in-service meetings
- Coordinate necessary equipment and maintenance as needed for program(s)
- Provide on-site surveys
- Attend necessary workshops, events and training seminars
- Provide written evaluation of program staff at the completion of and or during each program
- Maintain open communication between instructors, volunteers and participants
- Scheduling staff and volunteers ensuring safe and efficient delivery of program activities

This is a part time position \$15.00 per hour depending on experience
Applications and Resumes may be dropped off at Green River City Hall
during regular business hours (please specify CHEER Coalition Program
Director) or e-mail to grcheer@gmail.com
Applications must be received by 07/18/2012

This position has been made possible through the Department of Workforce
Services-Office of Work and Family Life, Safe Passages Grant